

The My Open Library service offers extended opening hours by providing library access to members from 8am to 10pm every day. Staffed hours continue on the normal schedule. You must be 16 or over to register for this service.



## Entering the library

- You must have your library card and PIN.
- Hold your card in front of the barcode reader beside the entrance. The barcode must be facing the barcode reader. When you hear a beep, enter your PIN.
- The door will open automatically for 15 seconds. Wait in the lobby until the door has closed. It is your responsibility not to let anyone else in.
- You must enter separately when visiting with another My Open Library member.
- The door will open automatically to allow you to exit.

The library is monitored by CCTV at all times.

The fire exits are alarmed and should only be opened in the event of an emergency.



## Entering the toilet

- You must have your library card.
- Hold your card in front of the barcode reader at the door. The barcode must be facing the barcode reader. When you hear a beep, enter your PIN.
- Turn the handle to open the door.
- To exit, press the switch beside the door, and turn the door handle.



## Closing time

The library closes at 10pm sharp. Please follow the audio instructions and leave the library on time. The alarm will set automatically at closing time. Anyone remaining in the library will activate the alarm, calling the security company.

## Emergency procedure



If there is a fire alarm or power cut, please leave the library through the nearest emergency exit. A fire alarm will trigger red lights in the building, a siren and an audio recording telling everyone to evacuate.

There are 2 emergency exits (as shown on the map):

- beside the print station, in the adult section
- at the back of the junior section

The assembly point is in the car park.

If you feel unsafe in the library, or someone follows you in without validating their card:



- Use the intercom to contact the monitoring company.



- The first aid box is on the pillar to the left of the front door.



Day	Staffed Hours	Open Library Hours
Monday	9:30am-8pm	8am-9:30am, 8pm-10pm
Tuesday	9:30am-8pm	8am-9:30am, 8pm-10pm
Wednesday	9:30am-8pm	8am-9:30am, 8pm-10pm
Thursday	9:30am-8pm	8am-9:30am, 8pm-10pm
Friday	9:30am-5pm	8am-9:30am, 5pm-10pm
Saturday	9:30am-5pm	8am-9:30am, 5pm-10pm
Sunday	No Staff	8am-10pm

# Deansgrange Library floor plan

## My Open Library services



Library self-service machines



Printing using Surfbox "Printstation" printer



Computers



Wi-Fi Network "Deansgrange Library"

## Map Key



Barcode reader



Barcode reader



Toilets



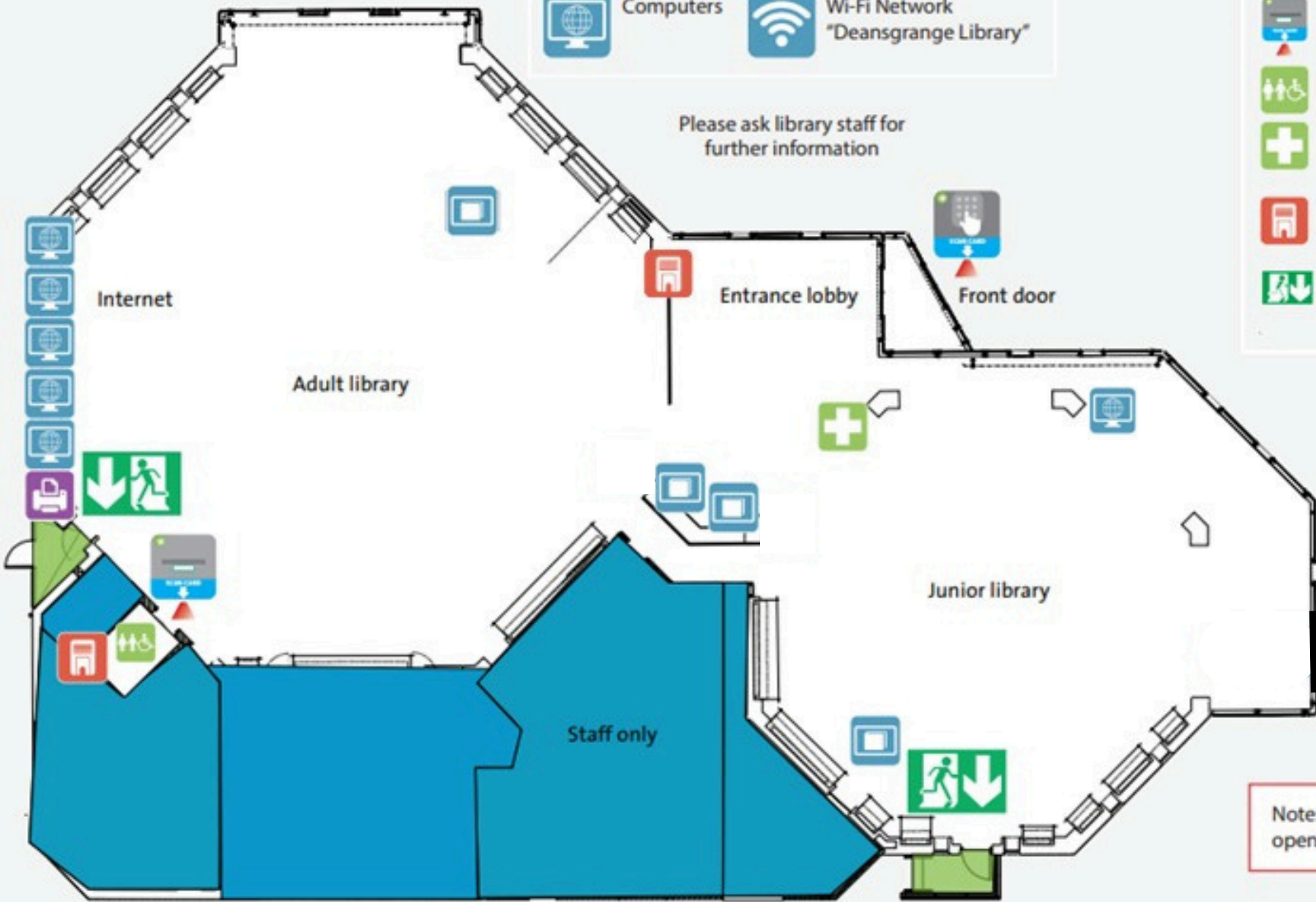
First aid box



Intercom



Fire exit



Please ask library staff for further information

Note: The car park is only open during staffed hours.